



# PUBLIC NOTICE

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## FCC Fee Filer System Now Available Year-Round

As in prior years, the FCC is providing the Fee Filer online system for the submission of Annual Regulatory Fees and related data. New this year, the Fee Filer will remain available year-round, and may also be used for Application Fees for those customers who do not have another available online FCC Licensing System.

The Fee Filer can be reached from the Fees/Fee Filer links on the FCC Home Page (<http://www.fcc.gov>).

The Fee Filer assists filers in submitting remittance advice information and paying Regulatory or Application Fees, and is available to any FCC customer with Internet access using Netscape Navigator 6.0 or higher or Microsoft Internet Explorer 4.01 or higher version browser, with SSL and JavaScript enabled.

## What's New for Fee Filer in FY 2003?

- The Fee Filer will now be available year round. Due dates for Annual Regulatory Fees are still in force, but the online tool will not be closed at the end of the Regulatory Season as in past years.
- The Fee Filer will now accept Application Fee filings for those customers who cannot use or do not have access to an existing FCC Licensing or other online System (e.g., ULS, IBFS, CDBS).
- Also, the Fee Filer now allows filers to pay past due Regulatory Fees (back to FY 2000). As a convenience to customers, the tool will automatically calculate the late fee and add it to filers' Regulatory Fee Form 159 for any late payments.
- With the Fee Filer, payment for both Regulatory and Application Fees may be made via a fast, easy, and secure online credit card or ACH transaction. Payers will not need to submit a paper copy of Form 159 if they have used a credit card or ACH transaction.

### **Note for Prior Year Fee Filer Users**

Filers can import data files into Fee Filer that were saved from a prior year's Fee Filer application as a starting point for FY 2003. The filer may then manually modify the imported data as necessary to meet FY 2003 payment requirements.

### **Due Dates for Fees and Submission of Payments by September 24, 2003**

**Application fees or Regulatory fees for a prior fiscal year may be made using the Fee Filer at any time. For the convenience of payers, FY 2003 Regulatory Fee payments may be made using Fee Filer or via regular mail to Mellon Bank at any time after the 2003 rates are published in the Report & Order, but are due by September 24, 2003. Payments received after 11:59 p.m. ET on September 24, 2003 will be assessed a 25% late payment fee.**

### **Using Fee Filer**

When a filer enters Fee Filer, they will be prompted to log into the system using their FRN (FCC Registration Number) and password. The Fee Filer website provides a link to CORES (Commission Registration System), enabling filers without an FRN to obtain one.

Filers may submit their payment details to the FCC by filling in easy-to-use data entry screens or by importing data in text formats. Online help is available to assist filers. Fee Filer will provide each filer with an online list of all payment details and will then guide the filer to a completed Form 159 when their payment information is complete. If the filer has several batches of fee filing data to import, Fee Filer allows the filer to import a batch of fee filing data for each Form 159 that is completed. Fee Filer also allows the filer to print all payment information.

### **Making Payment after Using the Fee Filer Application**

Filers have the option of paying online by credit card (Visa, Mastercard, Discover, and American Express) **or** ACH immediately after completing the Form 159.

Filers who wish to make payment by means other than ACH or online credit card must complete and sign a printed version of the completed Form 159, produced by Fee Filer, to certify the accuracy of the data. Mail the signed printed Form 159 and remittance payment to Mellon Bank at the address indicated in the applicable Fee Filing Guide.

### **For Further Assistance**

The CORES Help Desk (1-877-480-3201) can provide assistance in using the Fee Filer and is staffed from 8:00 a.m. to 6:00 p.m. ET on business days.